



State of West Virginia
Request For Quotation

Procurement Folder : 446315

Document Description : Printing of Hunting & Trapping & Fishing Regulations

Procurement Type : Agency Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version	Phase
2018-05-01	2018-05-15 13:30:00	ARFQ 0310 DNR1800000059	1	Final

SUBMIT RESPONSES TO:	VENDOR
	Vendor Name, Address and Telephone Indiana Printing and Publishing Company, Inc 899 Water Street P.O. Box 10 Indiana, PA 15701

FOR INFORMATION CONTACT THE

Angela W Negley
(304) 558-3397
angela.w.negley@wv.gov

Signature X

FEIN # 25-0567290

DATE 5/15/18

All offers subject to all terms and conditions contained in this solicitation

INVOICE TO		SHIP TO	
DIVISION OF NATURAL RESOURCES WILDLIFE RESOURCES SECTION 324 4TH AVE SOUTH CHARLESTON WV25303 US		ADMINISTRATION SECTION: ACCOUNTS PAYABLES AND RECEIVABLES DIVISION OF TOURISM 1900 KANAWHA BLVD E BUILDING 3 SUITE 100 CHARLESTON WV 25305 US	

Line	Commodity Line Description	Qty	Unit Issue	Unit Price	Total Price
1	Hunting/Trapping INITIAL ORDER-Unit Price Per 1000 Printed	275000.00000	PM		

Commodity Code	Manufacturer	Model #	Specification
73151904			

Extended Description

Per item 3.1.1, INITIAL ANNUAL ORDER of WV Hunting and Trapping Regulations -Total of 48-pages per brochure

INVOICE TO		SHIP TO	
DIVISION OF NATURAL RESOURCES WILDLIFE RESOURCES SECTION 324 4TH AVE SOUTH CHARLESTON WV25303 US		ADMINISTRATION SECTION: ACCOUNTS PAYABLES AND RECEIVABLES DIVISION OF TOURISM 1900 KANAWHA BLVD E BUILDING 3 SUITE 100 CHARLESTON WV 25305 US	

Line	Commodity Line Description	Qty	Unit Issue	Unit Price	Total Price
2	Hunting/Trapping OPTIONAL ORDER-Unit Price Per 1000 Print	275000.00000	PM		

Commodity Code	Manufacturer	Model #	Specification
73151904			

Extended Description

Per item 3.1.2, OPTIONAL ANNUAL ORDER of WV Hunting and Trapping Regulations plus 4-pages - Total of 52-pages per brochure

INVOICE TO		SHIP TO	
DIVISION OF NATURAL RESOURCES WILDLIFE RESOURCES SECTION 324 4TH AVE SOUTH CHARLESTON WV25303 US		ADMINISTRATION SECTION: ACCOUNTS PAYABLES AND RECEIVABLES DIVISION OF TOURISM 1900 KANAWHA BLVD E BUILDING 3 SUITE 100 CHARLESTON WV 25305 US	

Line	Commodity Line Description	Qty	Unit Issue	Unit Price	Total Price
3	Hunting/Trapping SUPPLEMENTAL ORDER-Unit Price Per 1000 Prin	20000.00000	PM		

Commodity Code	Manufacturer	Model #	Specification
73151904			

Extended Description

Per item 3.1.3, SUPPLEMENTAL ORDER of WV Hunting and Trapping Regulations - Total of 48-pages per brochure at a later date.

INVOICE TO		SHIP TO	
DIVISION OF NATURAL RESOURCES WILDLIFE RESOURCES SECTION 324 4TH AVE SOUTH CHARLESTON WV25303 US		ADMINISTRATION SECTION: ACCOUNTS PAYABLES AND RECEIVABLE DIVISION OF TOURISM 1900 KANAWHA BLVD E BUILDING 3 SUITE 100 CHARLESTON WV 25305 US	

Line	Commodity Line Description	Qty	Unit Issue	Unit Price	Total Price
4	Hunting/Trapping SUPPLEMENTAL ORDER-Unit Price Per 1000 prin	20000.00000	PM		

Commodity Code	Manufacturer	Model #	Specification
73151904			

Extended Description

Per item 3.1.4, SUPPLEMENTAL ORDER of WV Hunting and Trapping Regulations plus 4-pages - Total of 52-pages per brochure at a later date.

INVOICE TO		SHIP TO	
DIVISION OF NATURAL RESOURCES WILDLIFE RESOURCES SECTION 324 4TH AVE SOUTH CHARLESTON WV25303 US		ADMINISTRATION SECTION: ACCOUNTS PAYABLES AND RECEIVABLE DIVISION OF TOURISM 1900 KANAWHA BLVD E BUILDING 3 SUITE 100 CHARLESTON WV 25305 US	

Line	Commodity Line Description	Qty	Unit Issue	Unit Price	Total Price
5	Fishing Regs INITIAL ORDER-Unit Price Per 1000 Printed	220000.00000	PM		

Commodity Code	Manufacturer	Model #	Specification
73151904			

Extended Description

Per Item 3.1.5, INITIAL ANNUAL ORDER of WV Fishing Regulations - Total of 32-pages per brochure

INVOICE TO		SHIP TO	
DIVISION OF NATURAL RESOURCES WILDLIFE RESOURCES SECTION 324 4TH AVE SOUTH CHARLESTON WV25303 US		ADMINISTRATION SECTION: ACCOUNTS PAYABLES AND RECEIVABLES DIVISION OF TOURISM 1900 KANAWHA BLVD E BUILDING 3 SUITE 100 CHARLESTON WV 25305 US	

Line	Commodity Line Description	Qty	Unit Issue	Unit Price	Total Price
6	Fishing Regs OPTIONAL ORDER-Unit Price Per 1000 Printed	220000.00000	PM		

Commodity Code	Manufacturer	Model #	Specification
73151904			

Extended Description

Per Item 3.1.6, OPTIONAL ORDER of WV Fishing Regulations plus 4-pages - Total of 36-pages per brochure

INVOICE TO		SHIP TO	
DIVISION OF NATURAL RESOURCES WILDLIFE RESOURCES SECTION 324 4TH AVE SOUTH CHARLESTON WV25303 US		ADMINISTRATION SECTION: ACCOUNTS PAYABLES AND RECEIVABLES DIVISION OF TOURISM 1900 KANAWHA BLVD E BUILDING 3 SUITE 100 CHARLESTON WV 25305 US	

Line	Commodity Line Description	Qty	Unit Issue	Unit Price	Total Price
7	Fishing Regs SUPPLEMENTAL ORDER-Unit Price Per 1000 Printed	20000.00000	PM		

Commodity Code	Manufacturer	Model #	Specification
73151904			

Extended Description

Per Item 3.1.7, SUPPLEMENTAL ORDER of WV Fishing Regulations - Total of 32-pages per brochure at a later date.

INVOICE TO		SHIP TO	
DIVISION OF NATURAL RESOURCES WILDLIFE RESOURCES SECTION 324 4TH AVE SOUTH CHARLESTON WV25303 US		ADMINISTRATION SECTION: ACCOUNTS PAYABLES AND RECEIVABLES DIVISION OF TOURISM 1900 KANAWHA BLVD E BUILDING 3 SUITE 100 CHARLESTON WV 25305 US	

Line	Commodity Line Description	Qty	Unit Issue	Unit Price	Total Price
8	Fishing Regs SUPPLEMENTAL ORDER-Unit Price Per 1000 Printed	20000.00000	PM		

Commodity Code	Manufacturer	Model #	Specification
73151904			

Extended Description

Per Item 3.1.8, SUPPLEMENTAL ORDER of WV Fishing Regulations plus 4-pages - Total of 36-pages per brochure at a later date.

INVOICE TO		SHIP TO	
DIVISION OF NATURAL RESOURCES WILDLIFE RESOURCES SECTION 324 4TH AVE SOUTH CHARLESTON US	WV25303	ADMINISTRATION SECTION: ACCOUNTS PAYABLES AND RECEIVABLES DIVISION OF TOURISM 1900 KANAWHA BLVD E BUILDING 3 SUITE 100 CHARLESTON US	WV 25305

Line	Commodity Line Description	Qty	Unit Issue	Unit Price	Total Price
9	Hourly Rate for Alterations as Requested	1.00000	HOUR		

Commodity Code	Manufacturer	Model #	Specification
73151904			

Extended Description

Per Item 3.1.9, hourly rate for alterations requested as a result of customer error.

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Technical Question Deadline at 9am	2018-05-08

DNR1800000059	Document Phase Final	Document Description Printing of Hunting & Trapping & Fishing Regulations	Page 6 of 6
----------------------	--------------------------------	--	------------------------------

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

West Virginia Division of Natural Resources Wildlife Resources Section
 Printing and Distribution of Hunting/Trapping and Fishing Regulations

EXHIBIT A: PRICING PAGE

ITEM	DESCRIPTION	QUANTITY	Unit	UNIT PRICE	TOTAL
3.1.1	West Virginia Hunting/Trapping Regulations -INITIAL ANNUAL ORDER (48-pages)	275,000	Each	\$0.1165	\$32,037.50
3.1.2	West Virginia Hunting/Trapping Regulations plus four pages -OPTIONAL ANNUAL ORDER (52-pages)	275,000	Each	\$0.1234	\$33,935.00
3.1.3	West Virginia Hunting/Trapping Regulations - SUPPLEMENTAL Order (48 pages)	20,000	Each	\$0.1502	\$3,004.00
3.1.4	West Virginia Hunting/Trapping Regulations plus four pages SUPPLEMENTAL ORDER (52-pages)	20,000	Each	\$0.1605	\$3,210.00
3.1.5	West Virginia Fishing Regulations - - INITIAL ANNUAL ORDER (32-Pages)	220,000	Each	\$0.0922	\$20,284.00
3.1.6	West Virginia Fishing Regulations plus four pages -OPTIONAL ANNUAL ORDER (36-pages)	220,000	Each	\$0.0977	\$21,494.00
3.1.7	West Virginia Fishing Regulations - SUPPLEMENTAL ORDER (32-pages)	20,000	Each	\$0.1177	\$2,354.00
3.1.8	West Virginia Fishing Regulations plus four pages - SUPPLEMENTAL ORDER (36-pages)	20,000	Each	\$0.1267	\$2,534.00

ITEM	DESCRIPTION	QUANTITY	Unit	UNIT PRICE	TOTAL
3.1.10	Hourly Rate for Alterations requested as a result of customer error	1 Hour	Pr/Hr	\$35.00/ Hour	\$35.00

TOTAL	\$118,887.50
-------	--------------

Indaco Printing and Publishing
 Vendor Name Company, Inc

5/15/18
 Date

[Signature]
 Authorized Signature

REQUEST FOR QUOTATION
West Virginia Division of Natural Resources – Wildlife Resources
Printing of Hunting and Trapping Regulations and
Fishing Regulations Booklets

7.2.3 Any other remedies available in law or equity.

8 MISCELLANEOUS:

- 8.1 No Substitutions:** Vendor shall supply only Contract Items submitted in response to the Solicitation unless a contract modification is approved in accordance with the provisions contained in this Contract.
- 8.2 Vendor Supply:** Vendor must carry sufficient inventory of the Contract Items being offered to fulfill its obligations under this Contract. By signing its bid, Vendor certifies that it can supply the Contract Items contained in its bid response.
- 8.3 Reports:** Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased, and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items, and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.
- 8.4 Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Mike Donnelly
Telephone Number: 724-465-5555
Fax Number: 724-465-0402
Email Address: MJD@indiangazette.net

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Michael J. Donnelly - President
(Name, Title)
Michael J. Donnelly - President
(Printed Name and Title)
899 Water Street Indiana, PA 15701
(Address)
724-465-5555 - 724-465-0402 (Fax)
(Phone Number) / (Fax Number)
MJD@indianagazette.net
(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Indiana Printing and Publishing Company, Inc
(Company)

Michael J. Donnelly
(Authorized Signature) (Representative Name, Title)

Michael J. Donnelly - President
(Printed Name and Title of Authorized Representative)

5/15/18
(Date)

724-465-5555 - 724-465-0402 (Fax)
(Phone Number) (Fax Number)

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(l), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Indiana Printing and Publishing Company, Inc

Authorized Signature: [Signature] Date: 5/15/18

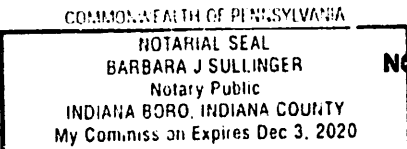
State of Pennsylvania

County of Indiana, to-wit:

Taken, subscribed, and sworn to before me this 15 day of May, 2018.

My Commission expires 12/3, 2020.

AFFIX SEAL HERE



NOTARY PUBLIC [Signature]